

## **Mighty Personal Assistant**

Unlimited Free Yoga, Supportive Work Environment, Massive Community Impact!

We are a community-oriented power yoga studio that offers our employees free yoga, sweet retail discounts, an amazing work environment, and an opportunity to make a difference in people's lives.

Do you have a passion for yoga, and want to help share this practice? Do you want to get involved in a studio community and work in a place that feels like a second home? Our mission is to help 10,000 people to a regular yoga practice by 2026. We are doing this by offering powerful life-changing classes and creating a workplace where everyone works together to support each other and our students.

### **Who we are:**

At Mighty, we want to live in a brighter world with humans who are filled with peace, move from love, and follow their joy. We're not just a yoga studio - we're a community dedicated helping people transform their lives.

### **What we do:**

Our lives are overflowing – with demands, information, and responsibilities, making it impossible to find what truly feeds us. Ultimately, our Mighty practice helps to wake us up, to be more aware of what serves us, and what we need to let go of. We help our students re-discover their power, and themselves.

### **The Position:**

We are looking for a personal assistant to work directly with and support Heather, the Studio Director. Position is 10-15h/wk, with flexible, mostly remote hours. Compensation based on previous experience.

### **We offer:**

- Unlimited free yoga classes
- Buddy passes for yoga
- Incredible discounts on retail
- Discounts on workshops & trainings
- Technical training

### **Requirements:**

- A passion for yoga
- Excellent organization and attention to detail
- Outstanding communication skills

- Dependable, diligent, self-motivated
- Demonstrated technical/computer skills
- Ability to learn new software systems (We use Momenca, Slack, Zoom, Loom, and more!)
- 1-3 yrs experience with similar responsibilities

**Responsibilities:**

- Scheduling classes in our software system
- Website updates
- Communication and coordination of meetings
- Scheduling travel
- Willingness to help where needed
- Contributing to the positive energy and spirit of our studio culture

**Why should you apply?**

- People who practice yoga are happier and lead more fulfilled lives. You couldn't ask for better co-workers!
- You'll get to join our amazing Mighty family and directly support our mission.
- You'll create relationships with some of the most amazing people in our community.
- You'll have a flexible work schedule and can work mostly from home.

At Mighty Yoga, we believe in fostering an inclusive and diverse workplace. We welcome applications from individuals of all backgrounds and experiences.